

TOWN COUNCIL MEETING

August 3, 2006

Council President Mary McCarthy called the meeting of the Town Council to order at 7:03 p.m. at the Goodwill Volunteer Fire Department 1st floor meeting room. The following members and staff were present: Mary McCarthy, Council President; Norman Pinder, Council Vice-President; Mary L. Roby, Council Member; Steve Kehoe, Town Attorney; Bob McGrory, Town Manager; and Lori Peddicord, Finance Officer.

Review of Minutes from Past Meetings

July 6 and July 20 meeting minutes reviewed by Council.

Norman Pinder made a motion to accept the minutes from the July 6 Town Council meeting. Mary Roby seconded. All being in favor, the motion was unanimously accepted.

Norman Pinder made a motion to accept the minutes from the Closed Work Session of July 20. Mary Roby seconded the motion. All were in favor and the motion passed unanimously.

Mary McCarthy made mention of the Closed Work Session that was held July 20 to discuss PWA agreements regarding the Wharf LLC project.

Old Business

Ordinance 03-2006 Accessory Apartments & Detached Buildings

Second Reading of Ordinance 03-2006 recommended and approved by the Planning Commission Amending Centreville Code 170-20 to Allow Accessory Apartments and Detached Buildings. Ordinance specifically addresses Amendment of Centreville Code Section 170-20.B

Norman Pinder made a motion to accept the Ordinance 03-2006 as amended. The motion was seconded by Mary Roby. All were in favor and the motion passed unanimously.

Status of Petition/Referendum

During a previous Council meeting Council members requested that interested parties contact the Town Manager with their interest in amending the Charter to increase Council from three to five members. Bob McGrory mentioned that there are two sections in the Charter that would need to be changed if Charter changes pass. A petition is being circulated by the interested citizens of the Town to obtain the necessary signatures. If the amendment being circulated passes, the other section of the Charter would require a technical amendment that could be made by Council

Cemetery Oversight Committee

Mary Margaret Goodwin mentioned that Council had advised Bob McGrory be empowered by the Charter to create the Advisory Board. Bob McGrory invited interested citizens submit a letter of interest in sitting on the Cemetery Advisory Board

Proposed Changes to the Cemetery Ordinance including First Reading

First reading of Cemetery Ordinance 06-2006 Concerning Rules and Regulations of the Chesterfield Cemetery was held. Article 10 of the Charter of the Town of Centreville creates the Chesterfield Cemetery. Chapter 42 of the Centreville Code outlines the operation of the Chesterfield Cemetery.

Town Council believes that it is in the best interest of the citizens of the Town to preserve, prepare and maintain graves in the Chesterfield Cemetery. Chapter 42 would be abolished in its entirety and reflects the amended Chapter 42 be inserted into the Code of the Town of Centreville. A summarized list of amendments to Code Section Chapter 42 of the Town Charter was described.

Swearing in of Centreville Police Officer

The Oath of Office was administered by Council President Mary McCarthy to Timothy Michael Lewis, newest Officer with the Centreville Police Department

Waste Removal Contract

The Town Manager recommended the bid be awarded to Bandurski, Inc. for a two year period to begin September 1, 2006. The Town of Centreville was granted a two month extension from July 1 to collect bids for waste collection services

Mary Roby made a motion to accept the bid for trash removal from Bandurski \$81,792 for year one and \$94,032 for year two. Norman Pinder seconded the motion. All being in favor, the motion carried unanimously.

New Business

Nuisance Abatement Ordinance

Preliminary discussions occurred between Judge Porter, Mike Savage of MDIA, Bob McGrory and Steve Kehoe outlined specifics of the amendments necessary to provide the Town with some increased ability to apply and process any actions to obtain results that violate the Nuisance Ordinance.

Judge Porter and Mike Savage of MDIA to prepare contract for inspection services for property maintenance code issues. Bob McGrory will present this contract to Council in upcoming meeting.

Mary McCarthy requested the status of actions requested on particular property with maintenance code issues.

Water & Sewer Allocations at Centreville Business Park Lot D

Discussions regarding the allocations requested and available which were previously approved by Council. A spreadsheet supporting allocations which assists the Council to make informed decisions to determine the status of the allocations and assignments provided was mentioned and will be provided in the future.

Norman Pinder made a motion to approve the Water and Sewer Allocation for the Centreville Business Park Lot D for 5 EDU's. Mary Roby seconded the motion. All being in favor, the motion carried unanimously.

There was discussion regarding the pending permit with MDE for the 542,000 gallon spray discharge.

Parks Master Plan Charette

Critical Area requirements need to be outlined in determining placement of the entry monument with consideration of impervious areas. Council discussed requesting the Park Advisory Board to provide

Council with a comprehensive vision plan for the entire park in order to assist with future planning and consideration of impervious areas.

Issues regarding lighting were discussed at the Millstream Park including repairs to existing light poles and the possibility of adding additional lighting. Mention of the purchase of new trash cans throughout Town is to be reviewed.

Bob McGrory mentioned the various grants that the Town was seeking and again the importance in gaining a clear and comprehensive vision plan for the Town's future and connecting the various projects and park improvements within Town.

Mary Roby made a motion to request the Parks Board bring the Council a vision plan regarding the Town parks system by November 1, 2006. Norman Pinder seconded the motion. All being in favor, the motion passed unanimously.

Roads Update

Bob McGrory discussed meeting with URS engineers to perform walk through of Town to review the status of streets, sidewalks, drainage and sewer enhancements. URS also is looking into providing the Town with an overview of expected life span of the Town roads that we have provided a list of, noting worst to best streets, for future planning.

Reading of Announcements

Correspondence

In response to requests for donations, the Council was advised that \$4000 appears in the General Fund donations budget line item.

Norman Pinder made a motion to donate \$500 to Kennard African American High School. Mary Roby seconded the motion. All being in favor, the motion passed unanimously.

Mary Roby made a motion to donate \$500 to Queen Anne's Hospice. Norman Pinder seconded the motion. All being in favor, the motion carried unanimously.

Reports of Department Heads

Town Manager

Council is to sign acknowledgement allowing Gomoljak Block to place a plaque at the Millstream entrance.

The intern, Tammy Barnes has been offered the opportunity to intern at the White House. She will be leaving us in a few short weeks. Discussions of her pending work were mentioned. A Town Newsletter was created and needs some pending stories inserted prior to publication.

Bob McGrory will be on vacation next week leaving Lori Peddicord as acting Town Manager.

Other Issues

Norman Pinder gave a report on the status of the July 26 meeting of the Christmas Parade Committee. Local towns will be invited to enter into the parade. The theme approved by Council is "Celebrating 300 Years of Our American Heritage." Numerous contacts are being made to various area bands requesting their interest in participating in the Parade. The next Christmas Parade Committee meeting is scheduled for August 23.

Finance Officer

The June 30, 2005 audited financial statements were presented to Council for review. Mention of the planning for the current FY 06 audit has been scheduled to begin September 11.

Tom Sperl has contacted us in regards to the release of the Arsenic Assessment fee that the Town has been collecting during the issuance of building permits processed. Per discussion with Mr. Sperl, we have agreed to release the collected funds on a quarterly basis.

Citizens Forum

Mary Margaret Goodwin questioned the cost for the Sales of Future History DVD's. Council was in agreement that the sales price should be \$20 per DVD.

Status of the Reverse 911 system was requested. The Chief and the Centreville Police Department personnel have received training in how to use the system. Clarification of the anticipated date of implementation is needed from the County.

Norman Pinder made a motion to go into Closed Session to discuss PWA agreement regarding the Wharf project. Mary Roby seconded the motion. All being in favor, the motion passed.

The open meeting adjourned at 9:15 p.m.

Respectfully submitted,

Lori Peddicord, Finance Officer