

TOWN COUNCIL MEETING
November 3, 2005

Council President Donna S. Turner convened this meeting at 7:00 p.m. in the Council Chambers of the Town Hall. The following members and staff were present: Donna Turner, Mary McCarthy, Norman Pinder, Royden Powell, Town Manager, Steve Kehoe, Town Attorney, and Jane Saulsbury, Administrative Aide.

Review of Minutes from the Last Meeting The minutes from the October 20, 2005 meeting were approved as printed.

Business

Reading of Resolution No. 08-05, Q.A.C. Regional Council of Governments Mr. Steve Kehoe read Ordinance No. 08-05 for the record. It was moved and seconded by Mrs. McCarthy and Mr. Pinder, respectively, to approve the adoption of Ordinance No. 08-05. All being in favor, the motion carried.

Symphony Village Bond Reduction Mr. Powell reviewed the graph showing proposed bond reductions for Symphony Village. The following recommendations were made and motions made:

1. Phase I Water and Sewer - retain current balance of \$47,700. It was moved and seconded by Mr. Pinder and Mrs. McCarthy, respectively, to approve Mr. Powell's recommendation to retain the current balance. All being in favor, the motion carried.
2. Phase I - Storm Drain and Roadway - \$160,221.00 proposed to be reduced to \$136,523.00. It was moved and seconded by Mrs. McCarthy and Mr. Pinder, respectively, to approve the proposed reduction to \$136,523.00. All being in favor, the motion passed.
3. South Pump Station - electrical work at the control panel for the flow meter is incomplete. Mr. Powell advises reducing bond from \$500,000 to \$100,000. It was moved and seconded by Mr. Pinder and Mrs. McCarthy to approve the proposed reduction to \$100,000. All being in favor, the motion carried.
4. Landscaping and Pedestrian Path - \$150,000 proposed to be reduced to \$0. It was moved and seconded by Mrs. McCarthy and Mr. Pinder, respectively, to approve the proposed reduction to \$0. All being in favor, the motion passed.
5. Phase II - Water and Sewer - \$409,405.00 proposed to be reduced to \$200,000.00. It was moved and seconded by Mr. Pinder and Mrs. McCarthy, respectively, to approve the proposed reduction to \$200,000.00. All being in favor, the motion passed.
6. Phase II - Storm Drain and Roadways - As the top layer of asphalt is yet to be applied, Mr. Powell recommended that the bond be reduced from \$744,685.00 to \$304,285.60. It was moved and seconded by Mrs. McCarthy and Mr. Pinder, respectively, to approve the proposed reduction in the bond amount. All being in favor, the motion passed.

Centreville Wharf, LLC / Approval of Sewer Allocations Mr. Powell noted that the building permits for construction of two residential dwellings on the right hand side of Watson Road had been approved prior to the moratorium that went into effect in April of 2004 and that they were factored into the Capacity Management Plan. All fees were paid including the water/sewer allocation fees, therefore it is appropriate to go ahead and issue permits for these two units. In discussion about other pending construction, it was suggested that Council hold a work shop to revisit the numbers, look at the flows and set allocations for 2006. It was moved and seconded by Mr. Pinder and Mrs. McCarthy, respectively to approve the sewer allocations for these two residential units and to waive the I and I assessment as it evolved since after these permits were processed. All being in favor, the motion passed.

Personnel Policy

1. Sick Leave - A revision to sick leave policy is being considered as a result of a current situation in which an employee needs extended leave because of surgery. It was noted there should be a limit to how much an employee can donate to another employee so as not to run short him/herself. A doctor's certificate could be required.
2. Annual Leave Carry Over - Mr. Powell proposed that employees be allowed to carry over 200 hours of annual leave from one year to the next.

Mr. Kehoe recommended that these changes in personnel policy be addressed in two separate resolutions. They will be prepared for Council's open session next week.

Maryland Municipal League Report - None

Queen Anne's County Municipal League Report The organization will meet next Thursday, November 10th at Kent Narrows.

Announcements Mrs. Turner read the announcements. Mr. Powell reported that the work group formed to update the Centreville Community Plan had its first meeting on Wednesday, November 2nd and that a letter will be sent to all citizens to advise them of the proposed update.

Report of Department Heads

Centreville Police Department Lt. Teat gave the report for his department.

Attorney's Report Mr. Kehoe advised he would give his report during the closed session.

Town Manager Mr. Powell reported on the following items: (1) Repairs are underway at the spray field to curb erosion and should be complete in 10 days. We will request permission from MDE to allow spraying beyond December 1st. The level of the lagoon will be lowered for winter. (2) There will be a meeting with the Queen Anne's County Commissioners on Tuesday, November 8th at 7:00 p.m. to discuss the master water/sewer plan. (3) The I & I Ordinance will have its second reading at the Council's meeting on Thursday, November 17th. (4) Mr. Pinder asked when allocations would be available. It is expected to take 30 to 60 days to formulate a revised Capacity Management Plan.

Citizens Forum None

Motion to Adjourn to go into Closed Session

It was moved and seconded by Mr. Pinder and Mrs. McCarthy, respectively, to go into Closed Session. All being in favor, the motion passed.

Motion to Adjourn

There being no further business to discuss, the meeting adjourned at 7:40 p.m.

Respectfully submitted,

Jane Saulsbury
Administrative Aide